

Capital Asset Advisory Committee Meeting Notes

Thursday, December 15, 2022

8:00-10:00 am

809 Quail Street, Bldg. 4, Lakewood, CO 80215

Members: Gordon Calahan, Megan Castle (LE), Bryan Martin, Brittany Warga (LE)

Members Absent: Heather Gasper, Kathy Hodgson, George Latuda, Tom Murray, Dan Oakley, Laura Perry, M.L. Richardson

Staff Liaisons: Superintendent Dorland, Steve Bell, COO; Brenna Copland, CFO; Lisa Relou, chief strategy & communication officer (A); Kerri Barclay, manager, communications; Christie Moss, controller; Bruce Huxley, planning and property; Berry Jones, construction management; Lisa Knestis, project accounting; Tim Reed, Ex .Dir. facilities and construction management; Robin Acree, executive administrative assistant, facilities management

(A)-Absent

Agenda

- CAAC By-Laws Proposal
- General: CIP Update, Work In Progress Report, Meyers Pool Update
- Planning/Property Management Update
- Communications Update
- Construction Management Update: Status Reports, Schedule Updates

Action/Decisions

- No actions were requested or direction provided by the CAAC at this meeting.

CAAC By-Laws Proposal- *Presenter: Steve Bell*

- The district received the draft of the CAAC By-Laws as suggested in the Moss Adams Report. The document is currently being reviewed by internal counsel. Hard copies were distributed to members at the end of the meeting and posted on-line for review and comment by members.

CIP Update-*(Slide Presentation)* *Presenter: Tim Reed-* Committee members and staff reviewed and discussed reports. There were no concerns shared.

Forecasted Revenue

- Forecasted revenue as of December 15, 2022 - \$831,389,063.
- 1st issuance: 98.9% of bond proceeds spent (net of retainage)
- 2nd issuance: 68.6% of bond proceeds spent (net of retainage)

Expenditures

- Total Expenditures as of December 15, 2022 - \$602,043,846
- Total Encumbrances as of December 15, 2022 - \$29,653,163
- Charter Expenditures as of December 15, 2022 - \$57,857,668 (Included above)
- Charter Encumbrances as of December 15, 2022 - \$208,762 (Included above)

New report shows cost summary of the Regional Opportunities for Thriving Schools (ROFTS) for both the receiving and closing schools.

ROFTS Program Update

- Campbell ES will be redesigned as the Early Learning Center (Pre-K Program).
- Leadership will suggest BOE review and look at what the savings will be and how they should be applied to the receiving schools.

Meyers Pool Update-Presenter: Tim Reed

- Bid documents are out for pricing of temporary parking lot.

Work In Progress Report- (*Slide Presentation*) Presenter: Berry Jones- Committee members and staff reviewed and discussed the report. Photographs of work in progress were presented. There were no concerns shared.

- Wheat Ridge HS bid is over \$500K. A quorum was not met, the vote will take place next month.
- Prospect Valley students will move into the new building January 9, 2023. They are also the first school on the new JeffcoNET fiber system.
- The capital improvement program has ten renovations and the two new schools left to finish and several FF&E projects.
 - New schools-design is tentatively scheduled to start in fall 2023, architect interviews for the projects in early spring.
- A planning study of options for the Fletcher Miller School has been completed and scheduled to be presented to the Board in March.

Planning/Property Management Update - Presenter: Bruce Huxley

- Planning & Property (P&P) has placed all SPED and Early Childhood. They are assessing the furniture needs to see if there are sufficient product to work in the receiving schools.
- GIS is continuing to compile data for the MS/K8's and High Schools for phase 2 of the ROFTS program.
- The modular removal program started with over 300 temp buildings, there are 174 remaining. Approximately 30 of the temporary buildings will be demolished this summer.

Communications Update-Presenter Kerri Barclay

- New digital media specialist is working on interactive data on JeffcoBuilds website.
- SE2 is working on “telling the story” of the design work at Fletcher Miller, and new year progress update “Look ahead to 2023” is forthcoming.
- January 5, 2023 ribbon cutting at Prospect Valley.

Construction Management Update: Status Reports, Schedule Updates Presenter: Berry Jones

Unallocated/Unassigned Funds Update

- H/G Bond \$60.2M remains in unallocated / unassigned funds.
- 23M Programs \$193.4K remains in unallocated / unassigned funds.
- 22M Program \$19K- remains in unallocated / unassigned funds.

Next Meeting

- January 19, 2022 | 8:00-10:00 am | 809 Quail Street, Bldg. 4, Lakewood, CO 80215